

**TINK WIG MOUNTAIN LAKE FOREST PROPERTY OWNERS ASSOCIATION**  
**MEMBER'S RECORDS INSPECTION REQUEST FORM**

A member of the Association should complete this form prior to any inspection or copying of the Association's Records. The stated purposes must comply with state law and granting access must not constitute a conflict of interest. Please read this form carefully and complete the information requested accurately. There may be charges for administrative time associated with completing any request. Upon submission of a compliant request form, the Association has five (5) business days to respond to you. It may then designate a time convenient to you and to the Association. Thank you.

Date of Request: \_\_\_\_\_  
Name of Member: \_\_\_\_\_  
Home Telephone #: \_\_\_\_\_ Business Telephone #: \_\_\_\_\_

Documents Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purpose of Request (statement must be made under oath)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that this purpose is only related to my interest as a member of the Association, and any inspection and copying shall not be used for any other purpose, including any unrelated business use or any other inappropriate use by the undersigned or any other person. I verify that the statements made in this document are true and correct based on my knowledge, information and belief. I understand that false statements herein are made subject to penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Signature

*Official Association Use*

Date: \_\_\_\_\_  
Request \_\_\_\_\_ Approved \_\_\_\_\_ Denied. If denied, explain:

\_\_\_\_\_

Charges for copies: \_\_\_\_\_

Total Charges: \_\_\_\_\_

\_\_\_\_\_  
Authorized Association Representative's Signature